

## TERMS & CONDITIONS

### OF PHOTO-MATCH - COMPLETELY DIFFERENT PORTFOLIO REVIEW

#### I. GENERAL PROVISIONS

- The organizer of PHOTO-MATCH - Completely Different Portfolio Review, held as part of the Fotofestiwal - International Festival of Photography in Łódź, is Fundacja Edukacji Wizualnej (the Foundation of Visual Education), situated in Łódź, Tymienieckiego 3 (90-365), hereinafter referred to as 'the Organizer'.
- **Location:** Art\_Inkubator - Festival Centre, Tymienieckiego 3, Łódź, Poland  
**Dates:** June 22-23, 2018 (Friday - Saturday)  
**Registration fee:** PLN 200,00 (*fee covers one's presentation of their portfolio to all reviewers and a wider audience, individual meetings with up to six reviewers, an open session, as well as lunch during both events*).

#### II. SUBMISSIONS AND THE PARTICIPANT'S OBLIGATIONS

- Submission deadline to PHOTO-MATCH is **May 15, 2018**. The selection is made on an individual basis and in reference to a number of places available.
- A complete application must include:
  - filled out online form (**click here:** <https://goo.gl/forms/VJH2yt7R2B7fxTjJ3>)
  - a single compressed file containing ten photographs (.jpg) titled with *a participant's full name and their project's title* (maximum file size: 5 Mb). Whereas the photographs themselves shall be titled as follows: *participant's full name, their project's title, and the photograph's sequential number (01, 02 etc.)*. Submissions must be sent by email to [portfolio@fotofestiwal.com](mailto:portfolio@fotofestiwal.com) with the subject line "PHOTO-MATCH - Application. Name, Surname" until **May 15, 2018**.

**The applications deemed incomplete or sent past the deadline will be rejected outright.**

- The selection shall be made by the Organizer. Each nominee shall be informed about the selection's results by email, which also includes the presentation's guidelines. **The participant is obliged to prepare their presentation in English and deliver the file to the Organizer before the specific deadline. The Organizer reserves itself the right to dismiss the participant on account of their failure to abide by the abovementioned rules.**
- The list of nominees will also be announced on the official website of the festival [www.fotofestiwal.com](http://www.fotofestiwal.com).
- **All participants must attend a two-day review session** due to the fact that the separate events are not interchangeable. Please, consider carefully your availability to take part in PHOTO-MATCH within the hours and dates stated in the description prior to sending in your application.
- Before the event all nominees are required to **pay the registration fee amounting to PLN 200,00**. The details of the wire transfer will be provided by email to each participant separately. The payment is due on **May 22, 2018**. One's inability to wire the registration fee on time results in their dismissal from the portfolio review.

FUNDACJA EDUKACJI WIZUALNEJ	UL. TYMIENIECKIEGO 3 / 90-365 ŁÓDŹ, POLAND
TEL./FAX: +48 42 6842095 / E-MAIL: INFO@FOTOFESTIWAL.COM	FOTOFESTIWAL.COM

### III. PRESENTATION

- The Organizer must receive every nominees' presentation beforehand.
- The presentation must be sent via email by June 10, 2018.
- The presentation including the maximum of twenty slides shall be written and subsequently made in English and last no longer than four minutes. The detailed presentation guidelines will be provided to each nominee by email.

### IV. PORTFOLIO REVIEW

- Face-to-face individual portfolio reviews will be held in two sessions on Saturday, June 23, 2018. Hour reservations can only be made on Friday, June 22, 2018.
- Reviewers and time's selection is made by the participants themselves.
- Each participant chooses **three reviewers**. Whereas, each reviewer can (and has to) meet with **three participants**. The duration of every meeting is **25 minutes**.
- The meeting with the reviewer is conducted in English or their native language.

### V. ADDITIONAL INFORMATION

- The Organizer is not liable for the resignation of any reviewer. If possible, however, a viable substitute should be found before the portfolio reviews commence. The list of reviewers available at [www.fotofestiwal.com](http://www.fotofestiwal.com) is updated regularly.
- The Organizer reserves itself the right to change the schedule of PHOTO-MATCH for logistical reasons. Timetable shifts are limited to one hour only.
- For matters regarding PHOTO-MATCH, please contact Karolina Zychowicz via email ([portfolio@fotofestiwal.com](mailto:portfolio@fotofestiwal.com)). The nominees should inform the coordinator of their withdrawal from the portfolio review without undue delay via email or phone (0048 889 963 354).
- The application's submission is tantamount to the participant's acceptance of its terms and conditions, as well as them granting the Organizer the right to use, reproduce and publish their likeness for the purposes of communication, documentation and publicity related to the PHOTO-MATCH before, during and after the said event has transpired.

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